

## Instructional Methods

- Instructor-led lectures
- Individual study
- Skills Demonstration and Laboratory Practice
- Small and Large Group Discussions
- Competency skills checkoffs
- 1-on-1 Instruction

## Clinical Component

Externship hours will begin after classroom instruction is completed. 120 hours of externship training are required by the state of California which must be completed no later than 11 weeks following the last day of didactic instruction. Externship sites will be arranged by CCMCC and assignments will be given out no later than 45 days after the last day of the course, or 30 days from the date on which all required paperwork/documents have been received, whichever is later. Externship hours are most likely during the day. Students **MUST** be available during normal business hours.

**All students must be AHA BLS for the healthcare provider Certified prior to externship placement. BLS courses are offered at CCMCC. It takes up to 90 days after successful completion of all course requirements to obtain California State Licensure. California State Licensure is REQUIRED for Pharmacy Technician employment in the state of California.**

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## Faculty

The didactic and clinical education is taught by a team of highly experienced faculty consisting of dedicated instructors, certified phlebotomists, and nurses from various specialty areas. They are chosen for their commitment to teaching and clinical expertise. The faculty and staff are committed to providing the best possible educational environment and instruction to assure competency in all areas of the established curriculum.

## General Admissions Requirements

1. Applicants must be 18 years or older. All applicants must present either a State issued Identification card /driver's license or passport. You must have a social security number, therefore; you must be a US Citizen or eligible to work in the United States.
2. Proof of High School Graduate/GED or achieved a degree higher than High School Diploma. (Foreign transcripts for diplomas earned outside of the US must be evaluated for US equivalency.)
3. Felony, and certain misdemeanors (drug and theft), convictions are not allowed.

**\*State registration will be denied if the applicant has any felony convictions on record. \*State licensure is a requirement for completion of this program.**

## Hours of Operation

Monday-Thursday: 8:30AM - 9:30PM  
Friday: 8:30AM - 5:00PM  
Saturday: Closed  
Sunday: Closed

4041 Lone Tree Way Suite 101  
Antioch, CA 94531

Enroll Online or Call 925-757-2900 to schedule an appointment with our Admissions Counselor Today!

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# Pharmacy Technician Program

**ACCET Accredited**  
**California State Approved**  
**California State Board of Pharmacy Approved**

## Program Clock Hours

**144** Didactic (Classroom)

**72** Laboratory

**120** Externship

**Total Clock Hours: 336**



**CONTRA COSTA**  
MEDICAL CAREER COLLEGE

## Goals and Purpose

The Pharmacy Technician certificate program at Contra Costa Medical Career College will give you the tools to enter the healthcare world as a professional in a retail pharmacy, hospital, home healthcare setting, mail order or pharmaceutical wholesaler's industry. Pharmacy Technicians may assist pharmacists in providing medications and healthcare products to patients. As a certified Pharmacy Tech, you will receive and verify prescriptions and prepare patient medication. CCMCC's Pharmacy Technician classes will also train you to maintain client profiles and insurance claim forms. Pharmacy Techs are the key communication liaison between medical professionals, doctors, pharmacists, and patients. This course is fully approved by the Ca. Board of Pharmacy to earn the title of Registered Pharmacy Technician. The State of Ca. requires a minimum of 240 hours of training in the subject of Pharmacy Technician. In addition, participants will be qualified to apply to sit for the **OPTIONAL** National Certification Exam through the National Healthcareer Association. Upon successful completion of this exam, students will earn the credential CPhT. There are no prerequisites for this program.

## Outcomes and Objectives

(Include but are not limited to):

At the end of the course the participant will be able to:

- Design a study plan that fits his or her learning style and personal commitments.
- Assist the pharmacist in collecting, organizing, and evaluating information for direct client care, medication use review, and departmental management.
- Receive and screen prescription/medication orders for completeness and authenticity.
- Prepare medications for distribution.

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*Outcomes and Objectives continued...*

- Verify measurements, preparation, and/or packaging of medications produced by other technicians.
- Distribute medications.
- Initiate, verify, collect payment for and initiate billing for pharmacy services or goods.
- Assist the pharmacist in monitoring the practice site and/or service area for compliance with state, federal, and local laws, regulations, and professional standards.
- Maintain the pharmacy equipment and facilities.
- Assist the pharmacist in preparing, storing, and distributing investigational medication products.
- Use communication strategies associated with quality customer service.
- Draft a resume that clearly communicates one's value to an employer.
- Define medical terms and abbreviations used for inpatient pharmacy orders
- Demonstrate proper hand washing and sterile gloving techniques
- Describe and utilize Standard Precautions established by the Centers for Disease Control.
- Identify aerobic pathogens and utilize methods for preventing the contamination of sterile products compounded in the pharmacy.
- Identify aerobic pathogens and utilize methods for preventing the contamination of sterile products compounded in the pharmacy.
- Define injectable routes and administration systems for parenteral products.
- Describe horizontal and vertical laminar airflow hoods (LAH) and a high-efficiency particulate air (HEPA) filters Perform aseptic technique in a horizontal LAH.
- Differentiate between varying directions for reconstituting a sterile drug contained in a vial, calculate, and prepare an ordered dose in a LAH.

## Program Fees

### Fees, Charges, and Expenses

Registration Fee	\$200.00 (non-refundable)
Tuition	\$4,150.00
STRF Fee	\$10.00
Total Amount Paid to school	<b>\$4,360.00</b>

### Out-of-pocket expenses are approximate (not paid to the institution)

Textbook	\$211.50
Uniform/Shoes	\$60.00
Background check/Drug screen	\$150.00
Livescan/Passport photos	\$74.00
American Heart Assn. BLS	\$85.00
Self- Query fee required for	\$16.00
State application fee	\$195.00
NHA Certification Examination	\$135.00*
(*optional, not required for state licensure)	
Total out-of-pocket expenses	<b>\$926.50</b>

## Program Schedule

### Day program meets Mon, Wed, & Fri 9:00 am-1:00 pm for 18 weeks

Class begins Mon. Nov. 6th-Wed.. March 27th  
Class begins Mon. April. 1st-Fri. Aug. 9th  
Class begins Mon. Aug. 12th-Fri. Dec. 20th