

Program Schedule

Day program will meet Mon-Thurs

from 9:00 am-2:00 pm for 36 weeks

Class begins Mon. Jan 8th – Thur. Sept 12th

Class begins Mon. Feb 5th – Thur. Oct. 10th

Class begins Mon. Mar 4th – Thur. Nov. 7th

Class begins Mon. April 1st –Thur. Dec. 5th

Class begins Mon. April 29th - Thur. Jan 16th

Class begins Tues. May 28th –Thur. Feb. 13th

Class begins Mon. July 22nd - Thur. April. 10th

Class begins Mon. Aug. 19th – Thur. May 8th

Class begins Mon. Sept. 16th – Thur. June 5th

Class begins Mon. Oct. 14th – Thur. July 3rd

Class begins Tues. Nov. 12th -Thur. July 31st

Class begins Mon. Dec. 9th - Thur. Aug. 28th

**265 Externship hours to be arranged*

Program Fees

Total Fees, Charges, and Expenses

Registration Fee	\$200.00 (non-refundable)
------------------	-------------------------------------

Note: The maximum non-refundable registration fee allowed by VA is \$10.00

Tuition	\$10,710.00 (refundable)
---------	------------------------------------

Textbook	\$25.00 (refundable if unused)
----------	--

STRF Fee	\$27.50 (non-refundable)
----------	------------------------------------

Total Amount Paid to school	\$10,962.50
-----------------------------	--------------------

Out-of-pocket expenses approximate

(Not paid to the institution)

Textbook	\$303.00
Uniform and supplies	\$125.00 (non-refundable)

Background/Drug screen	\$150.00 (non-refundable)
------------------------	-------------------------------------

Wonderlic Exam	No Fee (non-refundable)
----------------	-----------------------------------

BLS	\$85.00 (non-refundable)
-----	------------------------------------

Total out-of-pocket expenses	\$663.00
------------------------------	-----------------

All students must be BLS- for the healthcare provider

General Admissions Requirements

1. Applicants must be 18 years or older. All applicants must present either a State issued Identification card /driver's license or passport. You must have a social security number, therefore; you must be a US Citizen or eligible to work in the United States.

2. Proof of High School Graduate/GED or achieved a degree higher than a High School Diploma. (Foreign transcripts for diplomas earned outside of the US must be evaluated for US equivalency.)

3. Felony, and certain misdemeanors (drug, violence, and theft), convictions are not allowed. A pre-employment background check and drug screening (serum) will be required.

4. Pass the entrance exam. This is a Scholastic level exam (Wonderlic exam) used to ensure that the applicant will benefit from the curriculum taught in the Dental Assisting Program. The minimum passing score on this test is 13. It is a twelve-minute test given online on campus at CCMCC. This test must be passed prior to registration in the Dental Assisting Program.

Hours of Operation

Monday-Thursday: 8:30AM - 9:30PM

Friday: 8:30AM - 5:00PM

Saturday: Closed

Sunday: Closed

Contra Costa Medical Career College

4041 Lone Tree Way Suite 101

Antioch, CA 94531

Enroll Online or Call 925-757-2900 to schedule an appointment with our Admissions Counselor Today!

www.ccmcc.edu

Dental Assisting Program

ACCET Accredited

Program Clock Hours:

360 Didactic classroom hours,

360 Laboratory hours,

265 Externship hours

Total Clock Hours: 985



CONTRA COSTA
MEDICAL CAREER COLLEGE

Goals and Purpose

Contra Costa Medical Career College's Dental Assisting Program is 985 hours of theory, laboratory, and clinical training geared to prepare the student for an entry-level position in a Dental Office. The Program provides all the necessary training to enable the students to acquire satisfactory skills and demonstrate competencies in a variety of dental office procedures and laboratory techniques. The student is presented with front office management, preliminary examination procedures, chair-side dentistry, charting, appointment scheduling, and records-keeping. Student graduates may find employment in dental clinics and private dental offices as dental assistants. Graduates receive BLS Certification from The American Heart Association and a Certificate of Completion. The primary goal of the CCMCC Dental Assistant Program is to prepare entry-level dental assistants with the knowledge and skill competencies for patient care.

Outcomes and Objectives

At the end of the course the participant will be able to successfully demonstrate:

- Demonstrate knowledge of basic sciences and clinical practice in the delivery of patient care.
- Exhibit professionalism and work ethics with co-workers and patients
- Demonstrate understanding of the ethics and scope of practice of a dental assistant
- Demonstrate effective communication skills.
- Demonstrate skill competencies in assessing, evaluating, planning, and treating oral conditions.
- Perform dental procedures by employing asepsis and sterilization techniques
- Provide health education and nutrition counseling to dental patients.

Instructional Methods

- Lecture
- Individualized Study
- Small Group Discussions
- Large Group Discussions
- Skills Demonstration
- Competency Check-off
- Role Play
- Small Group Projects
- Independent Research
- Workbook/Homework Assignments
- Textbook Assignments
- Multimedia



Student Lab

This will allow the student to demonstrate knowledge of lecture components by simulating skills and techniques in the presence of the instructor. A competency checklist must be maintained throughout the course. The student must satisfactorily complete the student lab component of the course to receive a passing didactic course grade.



Clinical Component

Upon successful completion of the classroom component of the program, dental assisting students participate in 265 hours of externship. Serving an externship at an approved dental office gives externs an opportunity to work with patients and apply the principles of practice learned in the classroom. Evaluation is conducted by the Externship site personnel. Externship sites will be arranged by CCMCC and assignments will be given out no later than 45 days after the last day of the classroom training is completed, or from the date on which all required paperwork/documents have been received, whichever is later. Externship hours are most often during the day. Students MUST be available to complete the required externship hours.