



School Performance Fact Sheet

Calendar Years 2022– 2023

Medical Administrative Assistant/Billing & Coding Specialist (Total Clock Hours 320)

On-Time Completions Rates (Graduation rates)

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2022	18	18	11	61%
2023	8	8	4	50%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

150% Completions Rates (Graduation rates)

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2022	18	18	14	78%
2023	8	8	5	62%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2022	18	14	14	10	71%
2023	8	5	5	4	80%

You may obtain a list of the employment positions determined to be in the field for which a student received education and training by visiting <https://www.bls.gov>

Student's Initials: _____ Date: _____

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Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 hours per week	Graduates Employed in the Field at least 30 hours per week	Total Graduates Employed in the Field
2022	3	7	10
2023	1	3	4

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2022	10	0	10
2023	4	0	4

Self-Employed/Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2022	0	10
2023	0	4

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2022	0	10
2023	0	4

Student's Initials: _____ Date: _____

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License Examination Passing Rates (continuously administered examinations)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Exam	Passage Rate
2022	14	N/A	N/A	N/A	N/A
2023	5	N/A	N/A	N/A	N/A

This program does not lead to a state examination. This is not a licensed profession.

Student's Initials: _____ Date: _____

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Salary and Wage Information

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed in the Field									No Salary Information Reported
			\$15,001 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	\$35,001 to \$40,000	\$40,001 to \$45,000	\$45,001 to \$50,000	\$50,001 to \$55,000	\$65,001 to \$70,000	
2022	14	10	1	1	1	0	2	2	2	1	0	0
2023	5	4	0	1	0	0	3	0	0	0	0	0

Students are entitled to a list of the objective sources of information used to substantiate the salary disclosure. To obtain this list, please visit <https://www.bls.gov>

Student's Initials: _____ Date: _____

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Cost of Educational Program

Total charges for the program for students completing on time in 2022: \$4,833.00
 Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2023: \$5,048.00
 Total charges may be higher for students that do not complete on time.

Student's Initials: _____ Date: _____

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Contra Costa Medical Career College
4041 Lone Tree Way, Suite 101, Antioch, CA 94531
Phone: (925) 757-2900 Fax: (925) 757-5873
www.ccmcc.edu

Federal Student Loan Debt

Contra Costa Medical Career College is eligible but chooses not to participate in federal student aid for this program. Therefore, students who attend this program do not have federal student loans.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 1747 N. Market Blvd. Ste. 225 Sacramento, CA 95834 www.bppe.ca.gov, P: (888)370-7589 or (916)574-8900, F: (916)263-1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name (Print)

Student Signature

_____ Date _____

School Official

_____ Date _____



Definitions

“Number of Students Who Began Program” means the number of students who began the program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all the students who cancelled during the cancellation period.

“Students available for graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates available for employment” means the number of graduates minus the number of graduates available for employment.

“Graduates unavailable for employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates employed in the field” means graduates who beginning within 6 months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the 6 months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.



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“Passage Rate” is calculated by dividing the number of graduates who took and passed the first available licensing exam after completing the program.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by the graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

1. You have the right to cancel this agreement, including any equipment or other goods and services included in the agreement, and receive a full refund (less a depositor application fee not to exceed \$200) through attendance of the first-class session, or the seventh day after enrollment, whichever is later.
2. Cancellations due to rejection of application, program cancellation, no show/non starts, cancellation by student during the cancellation period, will receive a full refund (less a deposit or application fee not to exceed \$200) within 45 days of cancellation date.
3. Your cancellation takes effect when you give written Notice of Cancellation to this school at the address above. Any written expression that you wish not to be bound by this agreement will serve as a Notice of Cancellation of this agreement. Read the Notice of Cancellation form provided to you for an explanation of your cancellation rights and responsibilities. If you have lost your Notice of Cancellation form, ask the school for a sample copy.
4. You are due a complete refund within 45 days after the school receives a valid Notice of Cancellation.
5. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a refund for the part of the course not taken.
6. Cancellation shall occur when the student provides a written notice of cancellation to the address of Contra Costa Medical Career College: 4041 Lone Tree Way, Suite 101, Antioch, CA 94531, Attn: Registrar. This can be done by mail, hand delivery, e-mail ccmcc@ccmcc.edu or fax (925) 757-5873.
7. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.